

Getting Started



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Introduction

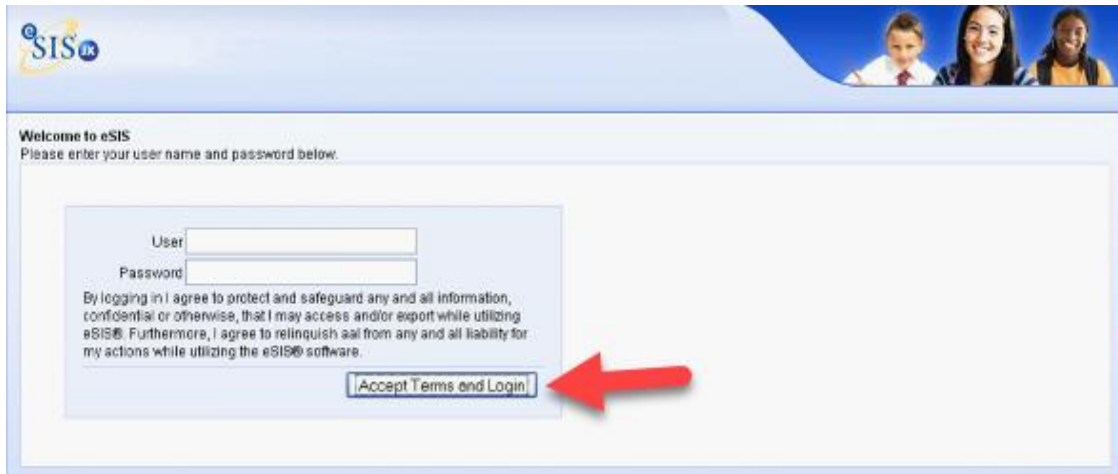
Since 1986, The Administrative Assistants Ltd. (aal) has dedicated itself to providing quality administrative software solutions for education agencies.

aal offers a Student Information System (SIS) that increases the efficiency of schools and school districts. The Enterprise Student Information System (eSIS®) is the next generation of student information systems and was developed by aal to be the leading internet-based enterprise management solution.

aal provides school districts with an administrative software package that is broad-based in functionality and comprehensive in content, within a user-friendly, web-based atmosphere.

Logging in to eSIS® JX

- To access eSIS® JX you need a username and password
- Your eSIS® Administrator will provide you with a username and password
- The settings that an Administrator assigns to you will establish your user profile and govern the areas of eSIS that you can access.



Welcome to eSIS
Please enter your user name and password below.

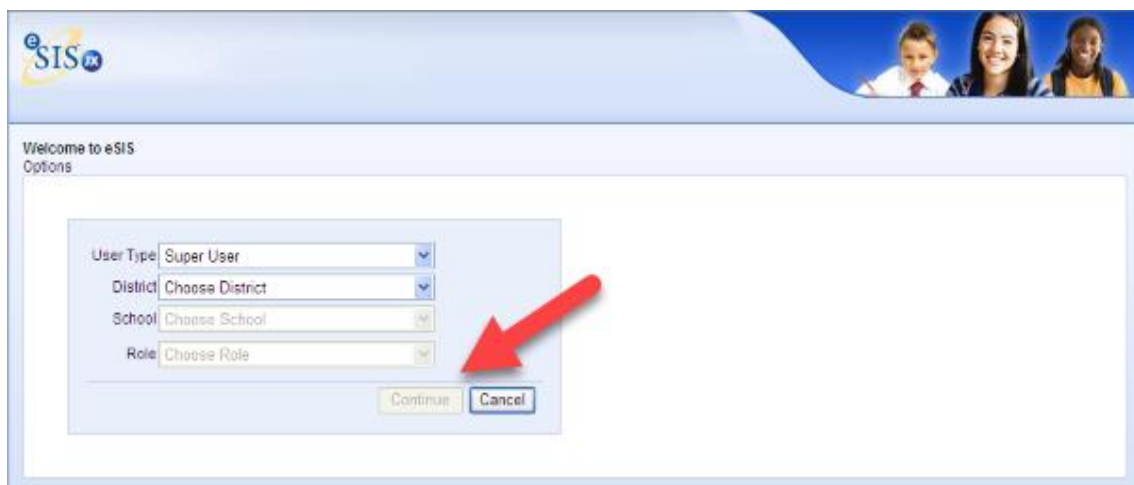
User

Password

By logging in I agree to protect and safeguard any and all information, confidential or otherwise, that I may access and/or export while utilizing eSIS®. Furthermore, I agree to relinquish all from any and all liability for my actions while utilizing the eSIS® software.

1. From the login screen, enter your username and password.
2. Click the **Accept Terms and Login** button.

Result: The eSIS® Welcome screen appears.



Welcome to eSIS
Options

User Type: Super User

District: Choose District

School: Choose School

Role: Choose Role









3. Complete all fields.
4. Click the **Continue** button to log into the application.

Note: If you were assigned only 1 login option, the eSIS® Welcome screen will not display. You will be logged into the application after accepting the terms.

System Function Buttons

These 8 buttons at the top right corner of each screen perform the following functions:



Icon	Description
	This icon is used to change the interface language.
	Displays a User Messages window. This button will only appear when there is a user message.
	Select this icon to access the Change Current User screen. From this screen, select a new User Type, District, School, and Role. Click Cancel to return to the last screen accessed.
	Displays screen-level context-sensitive help. Select this button to view online help that is specific to the screen you are viewing. From this help screen, click on 'View' in the top left corner to navigate to the full Online Help section.
	Displays a Processes window allowing you to search the Web, Usenet, and images. Features include PageRank, caching, and translation.
	Displays the About window and shows the Program Id, Map Id, and container information as well as the version of the form.
	Select this icon to enable the Lock feature in eSIS®. The application will be locked and cannot be accessed until a User name and password is entered to unlock the screen.
	Select this button to log out of eSIS®.